



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V—BICOL

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

January 12, 2024

OFFICE MEMORANDUM

No. 02, s. 2024

MEETING OF DIVISION PROCUREMENT PERSONNEL WITH THE HOPE

To: Assistant Schools Division Superintendent
Chief Education Supervisor/ OIC Chief
OSDS Unit Heads
All Others Concerned

1. To ensure that procurements for the fiscal year 2024 onwards will still be smooth and in compliance with Republic Act 9184 titled "Government Procurement Reform Act" and its Implementing Rules and Regulations, this Office will conduct a meeting of all personnel involved in the procurement activities of the division on January 16, 2024, at 9 o'clock in the morning at the Division Conference Hall.

2. Expected to participate in the meeting are:

Bids and Awards Committee:	Chairperson	Cecile C. Ferro
	Vice-Chair	Benedik Warren R. Ubante
	Regular Members	Darcy Bertulfo E. De Lima
		Joretze S. Carandang
		Edna S. Porteria
		Jobert P. Narvadez
BAC Secretariat	Head	Mary Ann B. Rosauro
	Members	Salvacion T. Verona
		Melanie D. Meliton
		Dan Luchin A. Brofas
		Dennis P. Rodriguez
Inspectorate Team for Goods	Team Leader	Jarme D. Taumatorgo
	Regular Members	Melita L. Canton
		Lerma M. Gonzales
	Provisional Members	Joanne G. Sebastian (Food, Medicines, Dental Tools)
		Orencio M. Chavez (Sports and Related Goods and Equipment)
		Cesar T. Arriola (Learning Materials, Supplementary Learning Resources, Printing Projects and LTE for TVL and SME)
		Herman E. Bobis (Furniture and related goods)
		Michael Noe B. Dizon (DCP Packages, IT related goods)
		Jerome H. Baldemoro (DRRM Supplies and Materials)

DM 31, s. 2019 OM Rev. 01



✉ Roxas Avenue, Brgy. Triangulo, Naga City, Camarines Sur
☎ 0981 630 0070
✉ naga.city@deped.gov.ph





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Inspectorate Team for Goods	Provisional Members	Allan L. Leonem (Service Vehicles)
		John Christian A. Acuido (Security, Janitorial and other general services)
Inspectorate Teams for Infrastructure Projects	Team Leader	Michael A. Del Rosario (also as OIC Chief of the SGOD)
	Regular Members	Junmar Rey B. Aguilar
		Marie Christine C. Ignacio
		Elvin B. Monroy
		Mark Anthony Pastoral
Payment Concerns	Division Accountant	Mary Ann Encila
Division Head	CID Chief	Ana Liza F. Abuloc
Monitoring and Evaluation	OIC SEPS SGOD-SMME	Maria Teresita Rentoy

3. Snacks during the meeting are chargeable against Division MOOE subject to the usual accounting & auditing rules and regulations.

4. Compliance to this Memorandum is desired.

SUSAN S. COLLANO PhD, CESO V
Schools Division Superintendent